

EFFECTIVE

October 1, 2017.

Subject(s)

1. Suspected abuse and neglect.
2. Medicaid (MA) benefits.
3. Program violations.
4. Student status.
5. Drug-related felony.
6. Insurance Assistance Program.
7. Miscellaneous.

1) Suspected Abuse and Neglect**BAM 315 and 316**

BAM-315, MDHHS Employee Obligation to Report Suspected Child Abuse and Neglect, and BAM-316, MDHHS Employee Obligation to Report Suspected Adult Abuse, Neglect and Exploitation, are obsolete.

Reason: MDHHS employee obligation to report suspected [child](#) and [adult](#) abuse and neglect are found in the Administrative Policy Manual.

- [APR-200, Mandated Reporter - Child.](#)
- [APR-201, Mandated Reporter - Adult.](#)

2) MA Benefits**BAM 402**

Remove obsolete exhibit, renumber remaining exhibits.

BEM 167

The DHS-1175, MA Determination Notice, is now the DHS-1606, MA Determination Notice.

BEM 170

Inquiries from medical providers or parents concerning medical eligibility for Home Care Children MA should be directed to a nurse consultant at:

Michigan Department of Health and Human Services
Public Health Administration

Bureau of Family, Maternal & Child Health, Children's Special
Health Care Services
Lewis Cass Building, 6th Floor
320 S. Walnut Street
Lansing, MI 48913
Phone: 1-800-359-3722

3) Program Violations

BAM 600, 715, 720 and 725

Active and inactive recoupment cases are treated the same. Use the DHS-4701, Overissuance Referral, to refer all overissuances to the recoupment specialist.

A hearing request on a DHS-4358D, Hearing Request for Overissuance or Recoupment Action, must be forwarded to MAHS along with a completed DHS-3050, Hearing Summary, and exhibits according to normal hearing procedures; see BAM 600.

The suite numbers for the Fraud and Recoupment Administration has changed:

Fraud and Recoupment Administration
Reconciliation and Recoupment Section
Welfare Debt Unit
Suite 808, Grand Tower Building

Recoupment Section
Suite 1011
235 S. Grand Ave
P.O. Box 30037
Lansing, MI 48909

4) Student Status

BEM 245

An individual is now an eligible student if they are employed at least an average of 20 hours per week and paid for such employment.

Reason: Food and Nutrition Service regulation change.

**5) Drug-Related
Felony****BEM 203**

For a 2nd offense, both convictions must have occurred after August 22, 1996.

Reason: Clarification.

**6) Insurance
Assistance
Program****BEM 650**

The Insurance Assistance Programs (IAP) is designed to help persons infected with HIV/AIDS maintain health insurance.

The IAP offers assistance with private health insurance premiums and Medicare Medigap plans.

The payment of health insurance for private pay health insurance plans and Medicare Medigap plans is available through the IAP only. Recipients of other department medical programs, for example Medicaid, must apply separately for these programs.

The DHS-1661, Insurance Assistance Program, and Pub-734, Insurance Assistance Program For People With HIV/AIDS, are available by contacting the Insurance Assistance Office by phone or mail at the contact information below:

Mailing Address:

Insurance Assistance Program
Michigan Department of Health and Human Services
109 Michigan Ave, 9th floor
Lansing, MI 48913

Phone Number: 1-877-342-2437

Fax Number: 517-335-7723

Reason: Changes due to Affordable Care Act (ACA) implementation .

7) Miscellaneous**BAM 310, 600**

The policy link for [Administrative Policy Manual Legal \(APL\) 410, Freedom of Information Act \(FOIA\)](#), has been updated.

The department may request a hearing to establish an intentional program violation, a disqualification, or a debt; see BAM 720, IPV Hearing.

Reason: Typographical errors corrected.

BEM 118

Contact information for Foster Care Transition Medicaid (FCTMA) has been updated; Individuals may contact 800-343-7320 for change of address, etc., or fax a copy of the change to (517) 346-9888.

**MANUAL
MAINTENANCE
INSTRUCTIONS****Changed Items ...**

[BAM 310](#)
[BAM 402](#)
[BAM 600](#)
[BAM 715](#)
[BAM 720](#)
[BAM 725](#)
[BEM 118](#)
[BEM 167](#)
[BEM 170](#)
[BEM 203](#)
[BEM 245](#)
[BEM 650](#)

Deleted Items ...

BAM 315
BAM 316